

3/10/99
Approved

ARTICLE I - NAME

This organization shall be known as the **Greendale Panther Athletic Booster Club**, hereafter referred to as **GPABC**.

ARTICLE II - OBJECTIVES AND PURPOSE

Section 1. To promote and encourage a continuing spirit of enthusiasm in and for the Greendale High School athletic program.

Section 2. To financially and physically assist the Athletic Department and the Athletic Director.

Section 3. To develop between educators, parents and the general public united efforts in order to secure the highest advantages for the Greendale High School ~~athletic program.~~ *student athletes*

Section 4. This organization shall operate a non-profit, non-political, and a non-sectarian organization. Funds raised are to be used only in accordance with the stated objectives and purposes, as deemed necessary by both the organization and the school system.

ARTICLE III: BASIC POLICIES

The following are basic policies of the **Greendale Panther Athletic Booster Club**:

Section 1. The **GPABC** is a service organization. Therefore, in order to insure the success of the **GPABC**, all members shall serve on at least one committee or participate in a fund-raising activity each membership year.

Section 2. The organization or representatives of the organization shall in no way interfere, pressure, or attempt to influence teachers, coaches or administrators with their responsibilities.

Section 3. The **GPABC** name or the names of the members in their official capacities shall not be used in connection with a commercial concern or with any partisan interest or any purpose not appropriately related to the objectives of the organization.

Section 4. The **GPABC** shall not directly or indirectly participate or intervene (in any way, including the publishing or distribution of statements) in any political campaign on behalf of, or in opposition to, any candidate for public office.

Section 5. Persons representing the **GPABC** shall make no commitments that bind the organization, unless authorized by the Board of Directors.

Section 6. In the event of the dissolution of the **GPABC**, the assets shall be distributed to the Greendale School District, for the express use of the athletic department, in accordance with the non-profit status provided by the Internal Revenue Code as from time to time amended.

Section 7. In the event **GPABC** activities are held away from school properties, Liability Insurance will be secured when deemed necessary.

Section 8. The **GPABC** will work with existing Booster Clubs.

Article IV: MEMBERSHIP AND DUES

Section 1. Membership in the **GPABC** shall be available to any Greendale High School parent, alumni, staff member, and any other persons or businesses having an interest in the Greendale High School athletic program and who subscribe to the purposes of this organization.

Section 2. Application for membership shall be submitted on forms approved by the Board of Directors. The applicable fee for the membership as established by the Board of Directors for each membership shall accompany the membership application.

Section 3. Only those who have paid their membership fees may vote at any **GPABC** meetings.

Section 4. All coaches are considered honorary members of the **GPABC**. Their counsel and suggestions are encouraged. So as to not raise a question of conflict of interest, none shall be voters.

Section 5. Membership in the **GPABC** is renewable each year, the organizational year running from July 1st to the following June 30th.

ARTICLE V: MEETINGS

Section 1. The Board of Directors meetings of this organization shall be held on the first (1st) Wednesday of every month.

Section 2. The Board of Directors meeting shall be open to all members.

Section 3. The May meeting shall be designated as the annual meeting at which time annual reports and committee reports may be given. Election of officers for the upcoming year will be held at the May meeting.

Section 4. Meetings of the general membership or Board of Directors, for any purpose or purposes, may be called by the President, or three members of the Board of Directors. They shall also be called by the President, upon the request of at least 10 % of the general membership.

Section 5. Each membership shall be entitled to one vote at any meeting of the general membership. Ten percent (10%) of the members entitled to vote shall constitute a quorum at a meeting of the general membership. A quorum of the Board of Directors shall consist of the directors present at any duly called or regularly scheduled meeting. Motions shall be passed by a simple majority of the quorum, with the exception of amendments to the By-Laws.

Section 6. Voting by proxy or absentee ballot shall be prohibited.

ARTICLE VI: OFFICERS AND THEIR ELECTION

Section 1. The Board of Directors shall consist of **GPABC** members representing each of the athletic sports at Greendale High School. Each sport shall select their own members to the Board of Directors using whatever method they choose. Sports with less than 10 athletes shall have one member on the Board. Sports with more than 75 athletes shall have 4 members on the Board. All other sports shall have 2 members on the Board. Board of Directors will hold office for one year or until the successors are selected. All Board of Director members shall be limited to three consecutive terms representing a specific sport. Vacancies on the Board of Directors will require that sport to select a new Board member to fill the unexpired term.

Section 2. The officers of the **GPABC** shall consist of the President, Vice-President, Secretary and Treasurer to be elected from the Board of Directors at the May meeting of the Board of Directors.

Section 3. Officers must have a son or daughter enrolled in the Greendale High School school system (grades 9-12) during his/her term of office.

Section 4. In the event of any vacancy in any officer position for any reason, the Board of Directors shall elect another Board member to fill the unexpired term until the next election of officers.

Section 5. The Greendale High School principal and Athletic Director or their designees shall be non-voting members of the Board of Directors.

ARTICLE VI: DUTIES OF OFFICERS

Section 1. The Board of Directors shall have the power to manage all the affairs of the **GPABC**. The duties of this Board include planning the program of the **GPABC**, facilitating the committees of the organization and their chairpersons, setting the membership fees and approving the membership application form, and transacting the necessary and emergency business of the **GPABC**. The board may delegate any of the above duties to officers or committees of the **GPABC**. The Board shall develop a budget for the fiscal year. The Board shall also act on any and all requests brought to it by the athletic department and its staff for items not afforded them in their respective budgets. The majority of the board members present at a duly called meeting may approve such requests with each board member having one vote.

Section 2. The President shall preside at all meetings of the general membership and Board of Directors. He/she shall coordinate the work of the officers and the committees, and shall endeavor to coordinate all work and decisions so that they best follow the objectives and policies of the **GPABC**. The president shall provide written notice and sufficient time to Board of Directors for any special meeting of the Board. The president shall be exofficio member of all committees.

Section 3. The Vice-President shall perform the duties of the president in the absence or inability of that officer to serve. In addition, the vice-president shall act as an aide to the president and help the president coordinate all committees and their work.

Section 4. The Secretary shall record the minutes of all meetings of the general membership and of the Board of Directors. These minutes will be kept on file for reference. He/she will conduct the correspondence of the organization and perform such duties as may be assigned.

Section 5. The Treasurer shall receive all monies of the organization. The treasurer shall keep accurate records of all receipts and expenditures and shall pay out such funds in accordance with the budget or as approved by the Board of Directors. The treasurer shall present a financial statement at every Board of Directors meeting, providing copies to the Board members and at other times when so requested. The treasurer's accounts are to be examined annually by an Auditing Committee of the Board of Directors or their agent. The treasurer shall be exempt from term limitations.

ARTICLE VII: FINANCE

Section 1. All funds are to be deposited in a bank approved by the Board of Directors and may be withdrawn on the signature of the Treasurer or President.

Section 2. Any disbursements of funds in excess of \$200.00 must be approved by the Board of Directors. Less than that sum need only the approval of the president or treasurer.

Section 3. All disbursements will be by check.

Section 4. All bills incurred are to be reported to the Board of Directors and paid by the treasurer in a timely manner.

Section 5. All fund raising projects must have a detailed income and disbursement report at the first Board of Directors meeting after completion of the event.

Section 6. The president and treasurer will be responsible for securing a tax exempt number and any other necessary forms for dealing with governmental agencies.

Section 7. The fiscal year shall be from July 1st to June 30th, the following year.

ARTICLE VIII: PARLIAMENTARY AUTHORITY

Section 1. Roberts Rules of Order Revised shall govern the organization in all cases where they are applicable and in which they are not inconsistent with the By-laws.

ARTICLE IX: STANDING AND SPECIAL COMMITTEES

Section 1. Standing committees shall be created by the Board of Directors as deemed necessary. The chairpersons of each committee shall be appointed by the officers with the approval of the full Board.

Section 2. Chairpersons will begin their terms upon appointment and will hold their positions for one year or, in the case of a special committee, until the position is no longer deemed necessary.

Section 3. Standing Committees shall include:

- a. **Membership**—The membership committee shall organize a **GPBAC** packet to be sent or supplied to the parents of all Greendale High School students in the fall of each year. They shall also promote and solicit membership sales at the beginning of each school year at student registrations, high school open house and any other appropriate functions at or sponsored by the Greendale School District. They shall promote membership of other individuals and businesses in the community who

- have an interest in the **GPABC**. They shall distribute membership information and promotion materials to athletic groups.
- b. Fund Raising—The fund raising committee will coordinate and supervise all fund raising projects approved by the Board of Directors. Subcommittees may be formed to oversee specific fund raising efforts.
 - c. Publicity—The publicity committee shall publicize **GPABC** activities in the high school, community, and media with special attention being given to the fundraisers.
 - d. Special Projects—This committee shall oversee and coordinate efforts on special projects that fall beyond the normal range of business of the **GPABC**.
 - e. Project Selection—This committee shall generate a list of possible projects and fund raising activities for the **GPABC**. This list shall then be brought to the Board of Directors for final approval and prioritizing. The Board may add or subtract from the list as they see fit.
 - f. Auditing Committee—The auditing committee shall consist of two Board members who shall audit the financial reports of the treasurer in the spring and present a report to the Board of Directors in May.

Section 4. Special committees may be appointed by the president, when such committees are deemed necessary by the Board.

Section 5. A vacancy in any chairmanship shall be filled by the president until the next meeting of the Board of Directors at which time a new chairperson shall be selected.

ARTICLE X: AMENDMENTS

Section 1. The By-laws may be amended at any meeting of the general membership by a two-thirds majority vote of the members present and voting provided the proposed amendment has been submitted in writing to the Board of Directors at the regular meeting at least one (1) month prior to the meeting of the general membership at which it is to be voted upon.

ARTICLE XI: ADOPTION

These By-Laws were adopted at the organizational meeting of the GPABC held, March 10, 1999.

Signed:

Marion R. Doughty

Robert & Paula

Carol A. Buelker

Stacey

Jim Sch

Connie Rusch

Jessie Brasbury

Jessie Brasbury

Judith Sherwood

Diane Boston

Marcia Sherwood

Cris Luchow

Carol A

Steve Weikert

Anita Smith

James H. Cruise

Helen Keene

Edith Hancock

Mae Johnson

Arlene Palleon

Chuck Palleon

Nancy Kruse

Thomas Diamond

M. Kline

Bob Weyer

Dobby Weyer

Ray R. Weyer